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Revision Date: 07/26/2018		
Reviewed/Approved: ISO Management Rep		

Q1: Certifications & Reports

- 1) Material Suppliers must furnish Inspection Report, Certificate of Conformance, and as applicable Material and Processing Certifications for the parts they submit.
- 2) Material suppliers must furnish material certifications, certificate of conformity, test reports and/or airworthiness certificate to the purchase order requirements, and shall not supply material for which they are not certified or approved.
- 3) Processing suppliers must furnish processing certifications to the purchase order requirements, and shall not process any parts for which they are not certified or approved.
- 4) The supplier shall maintain adequate records of all inspections and tests. All Records are required to be documented in the english language and recorded in U.S. Customer units (US UNITS) unless the drawings or PO specifies international systems of metric units (SI UNITS) as prime. Records shall be kept for a minimum period of ten (10) years after final payment for supplies or services.
- 5) First article inspection reports shall be submitted to AEHI, Inc. (DBA: Eagle-High Int'l) prior to the beginning of production. The supplier assumes all financial responsibility for replacement, rework and material when production of parts has begun without First Article Inspection approval from AEHI, Inc. (DBA: Eagle-High Int'l).
- 6) Calibration Labs must be certified to the latest edition of ISO 17025, ANSI/NCSL Z540.1 or ISO 10012.
- 7) Suppliers quality management system shall meet the requirements of ISO9001

Q2: Notification

- 8) Supplier must notify AEHI, Inc. (DBA: Eagle-High Int'l) of nonconforming product, & of changes in product definition. When it is determined non-conforming product/material has been inadvertently released, the supplier shall notify customer by email, followed by the phone communication within one day.
- 9) Any changes to the contract requirements by the supplier must be approved by AEHI, Inc. (DBA: Eagle-High Int'l) in writing.
- 10) Any delay in shipment for any reason must be conveyed to AEHI, Inc. (DBA: Eagle-High Int'l) Purchasing Department as soon as the delay is known by supplier.
- 11) Suppliers are required to notify AEHI, Inc. (DBA: Eagle-High Int'l) quality department of nonconforming product and to make proper arrangements for approval.
- 12) Suppliers are required to notify AEHI, Inc. (DBA: Eagle-High Int'l) prior to transferring any of AEHI, Inc. (DBA: Eagle-High Int'l) work to a new facility. AEHI, Inc. (DBA: Eagle-High Int'l) will determine prior to the transfer if suppliers may perform the transfer of work.

Q3: Additional Requirements

- 13) If any wood is used it must be heat treated and stamped with IPPC.
- 14) All applicable requirements must be flowed down to sub-tier suppliers.



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15) Forklift capacity at Eagle High warehouse is 5000 lbs. Any containers weighing more will be rejected at the seller's cost.

16) All information in the contract/purchase order must be held in confidence by the supplier and no third party request for information will be authorized unless instructed in writing by AEHI, Inc. (DBA: Eagle-High Int'l) representative.

17) AEHI, Inc. (DBA: Eagle-High Int'l), shall each have the right, at no charge to AEHI, Inc. or AEHI, Inc.'s customer, to access the sites where the work under this Agreement is performed, in order to (1) conduct quality audits, (2) perform or witness inspections or tests of the Goods or Services furnished hereunder at Seller's facility (or elsewhere), (3) assess conformance with Purchaser's specifications, and (4) assess conformance with Seller's covenants under this Agreement. In accordance with 14 CFR 145.223 and 14 CFR 21.140, any Seller that accepts parts, which are regulated by the Federal Aviation Administration (FAA), or those regulated by EASA, DAOS or other regulator, must provide facility access to that regulator for surveillance of these parts.

18) Additional Quality Clauses will be noted on the Purchase Order as required.

19) In order to prevent and eliminate nonconformities, suppliers are required to review and respond to corrective action request. The response should advise the action taken to correct nonconformance's, as well as to prevent reoccurrence. When the supplier is not in agreement with a correction action determination, the supplier is allowed 30 calendar days from the issue date to submit a written request to the initiator. Supplier request should include adequate information & objective evidence to substantiate the supplier's position. Nonconformance's are costly & time consuming. The lack of review and response may affect the quality standing of your company.

20) Lot traceability required, unless otherwise noted

21) AEHI, Inc. is an authorized AS9120 distributor. We do not accept Counterfeit Material. In the event that Counterfeit product/material is inadvertently shipped in to AEHI, Inc. it will be treated as nonconforming product and AEHI Inc. shall bear no financial responsibility for said suspect product/materials.

22) Any material supplied cannot use tin, tantalum, tungsten, or gold from conflict mines in the Democratic Republic of Congo (DRC), or any adjoining countries which are defined as: Angola, Burundi, Central African Republic, Congo Republic, Rwanda, Sudan, Tanzania, Uganda, and Zambia.